

Employment

Looking for a Job:

A: I was wondering if you could help me use the Student Job Center.

B: What kind of job would you like?

A: I want to work in a restaurant.

B: Fine! Will you need part-time or full-time work?

A: I want to work part-time **due to the fact that I have classes to attend.**

B: Fine, you should check our local listings binders **since you are restricted with a nearby location.**

A: Yes, I think that would be great.

B: Feel free to look around and use what suits you best. Good luck!

Preparing for a job interview:

A: I am not sure what to do to get ready for my job interview.

B: Make sure that you understand the company. **Because they wouldn't want to hire someone who ignores their crucial policies.**

A: No, I probably need to do some more research then.

B: When you've finished your research it will help you figure out whether your company prefers formal behaviour or actually one that is more relaxed.

A: I think that their attitude is rather casual.

B: So all of that information will help you to pick out what to wear. Do you have something to wear?

A: I have absolutely nothing so far, **so you have to help me select the right outfit.**

B: I could go shopping with you sometime if you need it. Now can we talk about other basics, **for there are more important matters.**

A: Yes, where should we go from here?

B: Focus on being relaxed and open, don't forget to smile and shake hands and be genuinely interested in their company's principles.